2015-2016 International Student Admissions Handbook
Feng Chia University

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Fax: +886-4-24512908
# Feng Chia University

## 2015-2016 Important Dates for International Student Admissions

### Fall Semester (September 2015)

#### Applications (First Schedule)

<table>
<thead>
<tr>
<th>Schedule of Events</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admissions Handbook Available</td>
<td>November 28, 2014</td>
</tr>
<tr>
<td><strong>Apply online and submit all required application materials</strong></td>
<td>Application Deadline March 15, 2015</td>
</tr>
<tr>
<td>Application Review by Departments/Graduate Institutes</td>
<td>March 20, 2015～March 26, 2015</td>
</tr>
<tr>
<td>Admission Results Posted on FCU Website</td>
<td>March 31, 2015</td>
</tr>
<tr>
<td>Acceptance/Non-acceptance Letters Sent to Applicants</td>
<td>April 8, 2015</td>
</tr>
<tr>
<td>Scholarship Results Posted on FCU Website</td>
<td>July 15, 2015</td>
</tr>
<tr>
<td>Registration</td>
<td>Mid-September 2015</td>
</tr>
</tbody>
</table>

#### Applications (Second Schedule)

<table>
<thead>
<tr>
<th>Schedule of Events</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>Admissions Handbook Available</td>
<td>November 28, 2014</td>
</tr>
<tr>
<td><strong>Apply online and submit all required application materials</strong></td>
<td>Application Deadline May 1, 2015</td>
</tr>
<tr>
<td>Application Review by Departments/Graduate Institutes</td>
<td>May 8, 2015～May 14, 2015</td>
</tr>
<tr>
<td>Admission Results Posted on FCU Website</td>
<td>May 20, 2015</td>
</tr>
<tr>
<td>Acceptance/Non-acceptance Letters Sent to Applicants</td>
<td>May 25, 2015</td>
</tr>
<tr>
<td>Scholarship Results Posted on FCU Website</td>
<td>July 15, 2015</td>
</tr>
<tr>
<td>Registration</td>
<td>Mid-September 2015</td>
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</tbody>
</table>
### Applications (Third Schedule)

<table>
<thead>
<tr>
<th>Schedule of Events</th>
<th>Date</th>
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<tbody>
<tr>
<td>Admissions Handbook Available</td>
<td>November 28, 2014</td>
</tr>
<tr>
<td><strong>Apply online and submit all required application materials</strong></td>
<td>Application Deadline June 15, 2015</td>
</tr>
<tr>
<td>Application Review by Departments/Graduate Institutes</td>
<td>June 19, 2015~June 23, 2015</td>
</tr>
<tr>
<td><strong>Admission Results Posted on FCU Website</strong></td>
<td>June 26, 2015</td>
</tr>
<tr>
<td><strong>Acceptance/Non-acceptance Letters Sent to Applicants</strong></td>
<td>July 6, 2015</td>
</tr>
<tr>
<td><strong>Scholarship Results Posted on FCU Website</strong></td>
<td>July 15, 2015</td>
</tr>
<tr>
<td>Registration</td>
<td>Mid-September 2015</td>
</tr>
</tbody>
</table>

### Spring Semester (February 2016)

<table>
<thead>
<tr>
<th>Schedule of Events</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td><strong>Apply online and submit all required application materials</strong></td>
<td>Application Deadline November 20, 2015</td>
</tr>
<tr>
<td>Application Review by Departments/Graduate Institutes</td>
<td>November 27, 2015~December 4, 2016</td>
</tr>
<tr>
<td><strong>Admission Results Posted on FCU Website</strong></td>
<td>December 8, 2015</td>
</tr>
<tr>
<td><strong>Acceptance/Non-acceptance Letters Sent to Applicants</strong></td>
<td>December 11, 2015</td>
</tr>
<tr>
<td><strong>Scholarship Results Posted on FCU Website</strong></td>
<td>December 25, 2015</td>
</tr>
<tr>
<td>Registration</td>
<td>Mid-February, 2016</td>
</tr>
</tbody>
</table>
### Degree Programs Open to International Students in the 2015-2016 Academic Year

<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Bachelor’s</td>
<td>Master’s</td>
<td>PhD</td>
</tr>
<tr>
<td><strong>College of Engineering</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Department of Mechanical and Computer-Aided Engineering</td>
<td>⬤</td>
<td>⬤</td>
<td></td>
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<tr>
<td>Department of Fiber and Composite Materials</td>
<td>⬤</td>
<td>⬤</td>
<td></td>
</tr>
<tr>
<td>Department of Industrial Engineering and Systems Management</td>
<td>⬤</td>
<td>⬤</td>
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<tr>
<td>Department of Chemical Engineering</td>
<td>⬤</td>
<td>⬤</td>
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<tr>
<td>Department of Aerospace and System Engineering</td>
<td>⬤</td>
<td>⬤</td>
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</tr>
<tr>
<td>Bachelor’s Program of Precision Systems Design</td>
<td>⬤</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PhD Program of Mechanical and Aeronautical Engineering</td>
<td></td>
<td>⬤</td>
<td></td>
</tr>
<tr>
<td>Master’s Program of Electro-acoustics</td>
<td>⬤</td>
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<tr>
<td>Master’s Program of Green Energy Science and Technology</td>
<td>⬤</td>
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<tr>
<td>Master’s Program of Creative Design</td>
<td>⬤</td>
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<tr>
<td><strong>College of Business</strong></td>
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<tr>
<td>Department of Accounting</td>
<td>⬤</td>
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<tr>
<td>Department of Business Administration</td>
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<tr>
<td>Department of Economics</td>
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<td>Department of Statistics</td>
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<tr>
<td>Department of Marketing</td>
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<tr>
<td>Department of Cooperative Economics</td>
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<tr>
<td>Department of International Trade</td>
<td>⬤</td>
<td>⬤</td>
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</tr>
<tr>
<td>Master’s Program, Graduate Institute of Management of Technology</td>
<td>⬤</td>
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<tr>
<td>Department of Public Finance</td>
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*1 PhD Program of Chemical Engineering includes PhD Program of Mechanical and Aeronautical Engineering.
<table>
<thead>
<tr>
<th>Program</th>
<th>Degree</th>
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</thead>
<tbody>
<tr>
<td>PhD Program of Business ◊Business Management</td>
<td></td>
</tr>
<tr>
<td>Master’s Program, Graduate Institute of Financial and Economic Law</td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Program of International Business Administration Program</td>
<td></td>
</tr>
<tr>
<td><strong>International School of Technology and Management</strong></td>
<td></td>
</tr>
<tr>
<td>Master’s Program of International MBA</td>
<td></td>
</tr>
<tr>
<td><strong>College of Finance</strong></td>
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</tr>
<tr>
<td>Department of Finance</td>
<td>● ●</td>
</tr>
<tr>
<td>Department of Risk Management and Insurance</td>
<td>● ●</td>
</tr>
<tr>
<td>Bachelor’s Program of Financial Engineering and Actuarial Science</td>
<td>●</td>
</tr>
<tr>
<td>Finance</td>
<td>● ● ▲</td>
</tr>
<tr>
<td><strong>College of Sciences</strong></td>
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<tr>
<td>Department of Applied Mathematics</td>
<td>● ●</td>
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<tr>
<td>Department of Photonics</td>
<td>● ●</td>
</tr>
<tr>
<td>Department of Environmental Engineering and Science</td>
<td>● ● ▲</td>
</tr>
<tr>
<td>Department of Materials Science and Engineering</td>
<td>● ● ▲</td>
</tr>
<tr>
<td><strong>College of Humanities and Social Sciences</strong></td>
<td></td>
</tr>
<tr>
<td>Department of Chinese Literature</td>
<td>● ● ●</td>
</tr>
<tr>
<td>Department of Foreign Languages and Literature</td>
<td>● ● ▲</td>
</tr>
<tr>
<td>Master’s Program, Graduate Institute of History and Historical Relics</td>
<td>●</td>
</tr>
<tr>
<td>Master’s Program, Graduate Institute of Public Policy</td>
<td>●</td>
</tr>
<tr>
<td><strong>College of Information and Electrical Engineering</strong></td>
<td></td>
</tr>
<tr>
<td>Department of Information Engineering and Computer Science</td>
<td>● ● ▲</td>
</tr>
<tr>
<td>Department of Electronic Engineering</td>
<td>● ● ●</td>
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<tr>
<td>Department of Electrical Engineering</td>
<td>● ● ●</td>
</tr>
<tr>
<td>Program</td>
<td>Degree</td>
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<tr>
<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Department of Automatic Control Engineering</td>
<td>● ●※</td>
</tr>
<tr>
<td>Honor Program, College of Information and Electrical Engineering</td>
<td>●</td>
</tr>
<tr>
<td>Department of Communications Engineering</td>
<td>● ●※</td>
</tr>
<tr>
<td>PhD Program of Electrical and Communication Engineering</td>
<td>●▲</td>
</tr>
<tr>
<td>Master’s Program of Biomedical Informatics and Biomedical Engineering</td>
<td>● ※</td>
</tr>
<tr>
<td><strong>College of Construction and Development</strong></td>
<td></td>
</tr>
<tr>
<td>Department of Civil Engineering</td>
<td>● ●※</td>
</tr>
<tr>
<td>Department of Water Resources Engineering and Conservation</td>
<td>● ●※</td>
</tr>
<tr>
<td>Master’s Program of Landscape and Recreation</td>
<td>● ※</td>
</tr>
<tr>
<td>Department of Architecture</td>
<td>● ●</td>
</tr>
<tr>
<td>Department of Transportation Technology and Management</td>
<td>● ●</td>
</tr>
<tr>
<td>Department of Urban Planning and Spatial Information</td>
<td>● ●</td>
</tr>
<tr>
<td>Department of Land Management</td>
<td>● ●</td>
</tr>
<tr>
<td>PhD Program of Civil and Hydraulic Engineering</td>
<td>● ※</td>
</tr>
<tr>
<td><strong>Notes:</strong></td>
<td></td>
</tr>
<tr>
<td>1. The PhD Program in Chemical Engineering has enough English-language courses to satisfy graduation requirements for the fall semester enrollment, and enough courses partly taught in English for the spring semester enrollment.</td>
<td></td>
</tr>
<tr>
<td>2. For the PhD Program of Business-Business Management, a minimum of three students must be registered for English-language courses.</td>
<td></td>
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3. Letter of Authorization
4. Financial Guarantee
5. Declaration of Non-Household Registration
6. Autobiography
7. Study Plan
8. Recommendation Form
9. Application Cover Sheet
10. Feng Chia University Regulations Regarding Admissions of International Students
11. Guidelines for FCU Enrollment Scholarships for Overseas Chinese and International Students
1. Application Deadlines

**Fall Semester:** Mid-September 2015 (First semester of the 2015-2016 academic year)
- First application deadline: March 15, 2015
- Second application deadline: May 1, 2015
- Third application deadline: June 15, 2015
※The application deadline is determined by the application package date of delivery.

**Spring Semester:** Mid-February 2016 (Second semester of the 2015-2016 academic year)
- Application Deadline: November 20, 2015

2. Online Application

Fill in the [online application form](http://www.admission.fcu.edu.tw) and print all required forms. Submit the forms in person or mail the application package to FCU Admissions prior to the applicable application deadline.

To apply online visit: [http://www.admission.fcu.edu.tw](http://www.admission.fcu.edu.tw)

3. Eligibility

i. Any applicant who, at the time of application, is a foreign national, has never held a Republic of China (ROC) passport, and does not possess overseas Chinese student status.

ii. An applicant of foreign nationality who, pursuant to the following requirements, has continuously resided overseas for no less than six years (up to August 1, 2015) is also qualified to apply for admission under this regulation.

a. An applicant holding both foreign and ROC nationalities, but has never been registered as part of a household in Taiwan.

b. An applicant holding foreign nationality, and who once held ROC nationality, but has not been registered as part of a household in Taiwan for at least eight years (up to August 1, 2015), as determined by the Ministry of Interior.

c. If the preceding two clauses are relevant to an applicant, than that applicant must not have studied in Taiwan as an overseas Chinese student and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.
According to the Agreement on Educational Cooperation, a foreign national selected by a foreign government, organization, or school, is not subject to the limitations as prescribed in the preceding two paragraphs (however, the individual will still need to obtain approval from relevant Taiwan government agencies). Please note: this is applicable only to applicants who have never been registered as part of a household in Taiwan.

The aforementioned ROC nationality is defined in accordance with Article 2 of the Nationality Act:

Any individual who meets one of the following conditions shall be considered to hold Republic of China (ROC) nationality:
(a) At the time of the individual’s birth, his/her father or mother was a citizen of the ROC.
(b) An individual who was born after the death of his/her father or mother who was, at the time of death, a citizen of the ROC.
(c) An individual, with unknown or stateless parents, who was born in the ROC.
(d) A naturalized ROC citizen.

iii. An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macau, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided in Hong Kong, Macau, or another foreign country (overseas) for no less than six years is qualified to apply for admission under these regulations.

iv. An applicant who is a former citizen of Mainland China, currently holds a foreign nationality, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided overseas for no less than six years is qualified to apply for admission under these regulations.

The term “overseas” as prescribed in Paragraph 2, 3, and 4 is limited to countries or regions other than Mainland China, Hong Kong, and Macau. The phrase “continuously reside overseas” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year. If the period of continuously living overseas does not conform to an academic year, the amount of time spent overseas shall be calculated as a maximum of 120 days.

The only exceptions to this method of calculation are as follows (Please note: these exceptions must be supported by written documentation):
(a) Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technical training classes. Please note: the courses must be Ministry of Education (hereafter referred to as the “Ministry”) accredited.
(b) Attended a Mandarin Chinese language center at a university or college in Taiwan for no more than two years. Please note: the educational institution must be Ministry accredited.
(c) Exchange students who have studied in Taiwan for no more than two years.
(d) An internship lasting for no more than two years. Please note: the internship must be
authorized by a central government agency.

v. International students who have graduated from a high school, college or university recognized by the Ministry of Education can apply for admission (for more information, please visit: http://www.edu.tw/bicer/). International students with a foreign high school diploma are eligible to apply for undergraduate programs; with a bachelor’s or a master’s degree are eligible to apply for master’s programs; and with a master’s degree or a PhD are eligible to apply for PhD programs.

※Those having completed study at an equivalent foreign or Hong Kong/Macau high school which is equal to a senior high school in Taiwan may apply for an undergraduate program at FCU. However, FCU shall increase their total graduation credits by 16 credits.

©The international student application period for the fall semester of the 2015/2016 academic year begins on November 21, 2014. Requirements and regulations can be found on the Ministry of Education (MOE) Website. The most up-to-date version of the MOE “Regulations Regarding International Students Undertaking Studies in Taiwan” is posted on the MOE Website at http://english.moe.gov.tw . Before submitting an application, please check the MOE and FCU websites for important information and updates.

©Application eligibility is based on the MOE “Regulations Regarding International Students Undertaking Studies in Taiwan”. If the MOE regulations are revised, the latest MOE regulations shall prevail.
4. Application Procedures

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step 1</td>
<td>Please make sure that you are eligible to apply as an international student. Then, check the deadline for the semester and program for which you intend to apply.</td>
</tr>
<tr>
<td>Step 2</td>
<td>Visit the <strong>FCU online application system</strong>. Create an account, and enter your personal data as prompted. Fill out the online application form, ensuring that all of the information is correct, then click “send” to complete the online procedure. Print out the <strong>Application Form, Checklist, Declaration, Letter of Authorization, Financial Guarantee (if applicable), and Application Cover Sheet</strong>.</td>
</tr>
<tr>
<td>Step 3</td>
<td>Sign the completed Application Form, Declaration, and Letter of Authorization.</td>
</tr>
<tr>
<td>Step 4</td>
<td>Prepare all required documents. Please note: applicants are responsible for determining if additional documents for individual programs are required.</td>
</tr>
</tbody>
</table>
| Step 5 | The application package must arrive before the application deadline. It can be delivered **in person or by post** to the following address:  
Admissions Section  
Office of Academic Affairs, Feng Chia University  
No.100, Wenhwa Rd., Seatwen, Taichung 40724, Taiwan, Republic Of China  
*Office hours: Monday to Friday, 9:00AM–12:00PM, 1:30PM–5:00PM*  
Please note: **For application packages mailed from overseas, DHL or FedEx is recommended**. Please attach the **Application Cover Sheet (see appendix 9)** to the exterior of the application package or envelope. |
| Step 6 | You will be notified via e-mail when your application package has been received. |

5. Materials Required for Applications

(1) **Application checklist** (automatically generated after filling in the online application form)  
(2) **Application form** (including scholarship application information)  
   After filling in the online application form, print out the form and attach a recent passport sized photo (3.5cm × 4.5cm).  
(3) **Copy of passport (front page)** or other equivalent **verification of nationality**.  
(4) **Declaration** (automatically generated after filling in the online application form)  
(5) **Letter of Authorization** (automatically generated after filling in the online application form)  
(6) **Two letters of recommendation** (only for master’s degree and PhD program applicants)  
(7) **Academic credentials:**  
   **The highest-level diploma** and **transcripts** (a copy of the translation in Chinese or English is necessary if the original diploma is in a language other than Chinese or English).
a. Academic credentials from Mainland China: The Regulations Governing the Acccreditation of Schools in Mainland China shall apply.
b. Academic credentials from Hong Kong or Macau: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macau shall apply.
c. Academic credentials from other areas:
   (a) Academic credentials earned at overseas Taiwanese schools or Taiwanese schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
   (b) Academic credentials referred to in the preceding two items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and be verified by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.

※Transcripts must show grades for every semester of study in which you were enrolled at that institution.
※Recent graduates do not need to hand in their diploma with their application. The diploma must be submitted at the time of registration, however, or the admissions offer will be revoked.
※For more information please visit the website of the Ministry of Foreign Affairs: (http://www.taiwanembassy.org).

(8) A financial statement with a minimum balance of US$4,000 or a copy of a scholarship award notification. Please select one of the following methods:
   a. Photocopy of a financial statement that demonstrates financial sustainability for study in Taiwan (issued by a financial institution within the past three months).
   b. Proof of full scholarship provided by a government agency, university, college, or private organization.

※If the financial statement is not in the name of the applicant, a financial guarantee is also required from the sponsor (see Appendix 4).

(9) Certificate of Language Proficiency (if applicable)

(10) Additional required documents for individual programs (Please refer to Part II: Admissions Criteria).

(11) An applicant who formerly held Republic of China citizenship must attach a photocopy of the “Forfeited Nationality Permit Certificate” or other official certificate (if applicable) issued by the Ministry of the Interior.
6. Application Issues

i. Applicant has never studied in the Republic of China as an Overseas Chinese student.

ii. Citizens of Myanmar who are applying for enrollment should submit the following documents:
   a. Undergraduate degree applications: a financial statement showing a minimum balance of US$16,000; graduate program applications: a financial statement showing a minimum balance of US$16,000.
   b. TOEFL (formally the Test of English as a Foreign Language): a minimum score of 500 points on the paper-based test (PBT) or a minimum score of 173 points on the computer-based test (CBT).
   c. Copy of Passport: must be valid for a minimum of three years.

iii. Citizens of Vietnam who are applying for enrollment should submit the following documents:
   a. Applications for programs taught in the Chinese language: Test of Chinese as a Foreign Language (TOCFL) certification with a minimum level 2 result.
   b. Applications for programs taught in the English language require internationally recognized English proficiency certification:
      c. TOEFL: minimum score of 385 points (26 points for the iBT)
      d. IELTS: minimum score of 3.0
      e. TOEIC: minimum score of 375

iv. In accordance with Ministry of Education (MOE) regulations, international students who are expelled from a university or college due to behavioral issues, poor academic performance or a conviction under the criminal code may not apply for admission under the “Regulations Regarding International Students Undertaking Studies in Taiwan.” Any violation of this regulation that is verified will result in an immediate revocation of the individual’s FCU student status.

v. Offer of admission shall be revoked and/or the student shall be dismissed from FCU if any information provided in the application or any of the supporting documents have been found to be falsified. Those who have graduated shall have their diploma revoked.

vi. Application documents will not be returned for any reason. If required, please make copies for your own records.

7. Terms of Study

Undergraduate programs: 4-6 years
Master’s programs: 1-4 years
PhD programs: 2-7 years
8. Application Fee Guidelines

Application fee: None

9. Scholarship/Financial Aid Information

i. FCU International Student Scholarship/Financial Aid

(1) FCU facilitates two types of scholarship programs for international students: type A and type B. Type A provides a full tuition fee scholarship/financial aid and type B provides a half tuition fee scholarship/financial aid for the first academic year. Scholarships will be issued to recipients who have completed registration and course selection procedures for the academic year that the scholarship is awarded. The scholarship funds will be transferred semi-annually to the recipient’s bank account in March and October.

(2) To apply for the scholarship, simply tick the scholarship/financial aid box on the FCU international student admissions application form.

For more details regarding scholarships, please visit: [http://www.admission.fcu.edu.tw](http://www.admission.fcu.edu.tw)

(3) Applicants who are applying for an English-language program should submit a certificate of English proficiency, such as a TOEFL, IELTS, or TOEIC certificate.

(4) Applicants who apply for a Chinese-language program should submit a certificate of Chinese proficiency, such as a TOCFL certificate.

(5) Students applying for admission awards/scholarships and a continuation of financial aid must complete the work permit application procedures within each semester’s work permit application period set by the Office of International Affairs. In accordance with the guidelines of individual departments, those students who receive admission awards/scholarships or continuation of financial aid may be required to engage in work, assistance, or research that is relevant to the department; those who receive the full tuition and miscellaneous fees scholarship will be required to work eight hours per week; those who receive half the cost of tuition and miscellaneous fees scholarship will be required to work four hours per week. Each college will use their own procedures to enforce the scholarship/financial aid rules.

ii. Taiwan Scholarship

International students can apply for the Taiwan Scholarship, which is granted by the central government, through a Taiwan Overseas Representative Office before their arrival in Taiwan. For further information, please visit: [http://www.edu.tw/bicer/](http://www.edu.tw/bicer/)
10. Admission Results

<table>
<thead>
<tr>
<th>Items</th>
<th>Fall semester</th>
<th>Spring semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Results Posted on the FCU Website</td>
<td>March 31, 2015</td>
<td>December 8, 2015</td>
</tr>
<tr>
<td></td>
<td>May 20, 2015</td>
<td></td>
</tr>
<tr>
<td></td>
<td>June 26, 2015</td>
<td></td>
</tr>
<tr>
<td>Acceptance/Non-acceptance Letters Sent to Applicants</td>
<td>April 8, 2015</td>
<td>December 11, 2015</td>
</tr>
<tr>
<td></td>
<td>May 25, 2015</td>
<td></td>
</tr>
<tr>
<td></td>
<td>July 6, 2015</td>
<td></td>
</tr>
</tbody>
</table>

Remark: A list of admitted students will be posted on the FCU website. Acceptance letters will be sent via DHL or FedEx.

11. Registration

i. Admitted students are required to submit an online New Student Confirmation Form to the Office of International Affairs prior to the appropriate deadline. The URL for the online confirmation form will be noted in the acceptance letter.

ii. Admitted students who have completed the online New Student Confirmation Form must, prior to the date specified in the acceptance letter, come to the university in order to register. At that time, students will need to show their passport, diploma, transcripts, and health certificate (originals) (Please note: photocopied documents will not be accepted; all original documents will be returned after inspection).

iii. Admitted students who are unable to register by the registration deadline must apply for an admissions status extension before the first day of class. With an approved extension, the student may begin procedures for entering FCU the following academic year.

iv. According to regulations regarding FCU scholarships/financial aid for overseas students and international students, if qualified recipients do not complete registration procedures or reserve their admissions status or if they take a leave of absence before registration or after enrollment, they shall lose their scholarship. In the case of later admission, scholarships/financial aid will not be reinstated.

v. Transfer credits from other colleges/universities shall be handled according to the FCU credit transfer regulations.
12. Tuition and Other Fees

i. The following tuition rates apply only to the 2014 fall semester. Tuition is subject to annual change (Please note: there are two semesters in each academic year).

<table>
<thead>
<tr>
<th>College</th>
<th>Tuition fees/semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Engineering</td>
<td>US$1,900</td>
</tr>
<tr>
<td>College of Business</td>
<td>US$1,600</td>
</tr>
<tr>
<td>College of Sciences</td>
<td>US$1,900</td>
</tr>
<tr>
<td>College of Humanities and Social Sciences</td>
<td>US$1,600</td>
</tr>
<tr>
<td>College of Information and Electrical Engineering</td>
<td>US$1,900</td>
</tr>
<tr>
<td>College of Construction and Development</td>
<td>US$1,900</td>
</tr>
<tr>
<td>College of Finance</td>
<td>US$1,600</td>
</tr>
</tbody>
</table>

Remarks:
1. College of Engineering tuition rates apply to the Departments of Environmental Engineering and Science, Materials Science and Engineering, and Photonics.
2. College of Business tuition rates apply to the Departments of Land Management and Transportation Technology and Management.

ii. Tuition and incidental fees for the newly-established International School of Technology and Management will be announced after approval from the Ministry of Education.

13. Insurance

<table>
<thead>
<tr>
<th>Insurance</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Insurance</td>
<td>US$7/semester</td>
</tr>
<tr>
<td>National Health Insurance</td>
<td>US$25/month</td>
</tr>
<tr>
<td>Foreign Student Medical Insurance (For students without coverage for National Health Insurance)</td>
<td>US$17/month</td>
</tr>
</tbody>
</table>

i. Until eligible to enroll in the National Health Insurance Program, international students should purchase their own health insurance (for the first seven months of their stay in Taiwan). Overseas insurance should be certified by a Taiwan overseas representative office in the student’s home country or the nearest Taiwan overseas representative office.

ii. To be eligible to enroll in the National Health Insurance Program, international students must hold an Alien Residence Certificate and have lived in Taiwan continuously for six months.

iii. Please check with the Office of International Affairs for information regarding medical insurance: http://www.oia.fcu.edu.tw
14. Housing and Living Expenses

i. The following accommodation rates apply only to the 2014 academic year; if there are any changes, the updated rates will be announced on the Student Housing Section, Office of Student Affairs website (http://www.shs.fcu.edu.tw).

<table>
<thead>
<tr>
<th>Item</th>
<th>Period</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Double Room</td>
</tr>
<tr>
<td>Rent</td>
<td>Per semester</td>
<td>US$360~$540</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Notes:

(a) Accommodation duration: one academic year. However, dormitory fees are to be paid twice per academic year, in the fall and the spring.

(b) Dormitory rooms have slightly different rates that are set in accordance with the available facilities and the size of the room; rooms are assigned by the Student Housing Section.

(c) A security deposit and management fees will be paid when checking in at the dormitory service desk. Dormitory fee invoices will be sent to the students after classes begin and shall be paid at the Cathay United Bank, located on the first floor of FCU’s Second Administration Building.

ii. In addition to tuition fees and housing costs, cost of living expenses are estimated to be around US$1,400 to US$1,800 per semester. Book expenses vary from course to course. The cost for books is expected to be around US$200 to US$300 per semester.
15. Other Issues

i. Except for diplomas issued by overseas Taiwanese schools, diplomas submitted for application review shall first be authenticated in accordance with the rules promulgated by the Ministry of Education.

ii. **Acceptance letters or admissions notices do not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs or Taiwan overseas representative office.**

iii. According to regulations stipulated by the Center for Disease Control (CDC) (Department of Health, Executive Yuan), as of January 2009 those who apply for a resident visa must submit a medical report showing immunity to measles and rubella or proof of vaccination against measles and rubella. For details, please refer to the Bureau of Consular Affairs (Ministry of Foreign Affairs) website: [http://www.boca.gov.tw](http://www.boca.gov.tw)

iv. According to the Tobacco Hazard Control Act, smoking is prohibited in all indoor areas on the FCU campus. Smoking in all outdoor areas is also prohibited, except in designated smoking areas.

v. International student admissions are based on the *FCU Study Regulations* and the *FCU Regulations Governing International Student Admissions*.

vi. The *FCU Regulations Governing International Student Admissions* are established in accordance with Ministry of Education’s (MOE) “Regulations Regarding International Students Undertaking Studies in Taiwan.” If MOE regulations are revised, the latest MOE regulations shall prevail.

vii. Any application matters not stipulated here shall be handled in accordance with FCU regulations and Admissions Committee decisions.
16. Useful Contact Information

- Person in charge of international student admissions:
  
  **Ms. Emily Chen**  
  Admissions Section, Office of Academic Affairs  
  E-mail: chenmh@fcu.edu.tw  
  Tel: +886-4-24517250 ext.2183    Fax: +886-4-24512908

- Person in charge of international student affairs:
  
  **Ms. Sharon Chu**  
  International Students Office, Office of International Affairs  
  E-mail: oia@fcu.edu.tw    Website: http://oia.fcu.edu.tw  
  Tel: +886-4-24517250 ext.2493    Fax: +886-4-24511577

- Bureau of Consular Affairs, Ministry of Foreign Affairs
  
  Website: http://www.boca.gov.tw    Tel: +886-2-23432888 ext.6  
  3~5 F, No.2-2, Sec.1, Jinan Rd. Taipei. Taiwan.

- National Immigration Agency, Taichung City Service Center
  
  Website: http://www.immigration.gov.tw  
  Tel: +886-4-22549981  
  1F, No.91, Gancheng St., Nantun District, Taichung, Taiwan

- Bureau of International Culture and Education Relations of the Ministry of Education
  
  Website: http://www.edu.tw/bicer  
  Tel: +886-2-77365606

- Taichung City Police Bureau
  
  Website: http://www.tcpb.gov.tw  
  Tel: +886-4-23289100~9  
  No.588, Wenxin Rd., Sec.2, Xitun District, Taichung, Taiwan

- Steering Committee for the Test of Proficiency-Huayu (Previously known as Chinese Language Center, National Taiwan Normal University)
  
  Website: http://www.sc-top.org.tw    Tel: +886-2-33433900  
  E-mail: service@sc-top.org.tw

- Information for Foreigners
  
  Website: http://iff.immigration.gov.tw    Tel: +886-800-024-111
1. FCU is comprised of eight colleges: Engineering, Business, Sciences, Humanities and Social Sciences, Information and Electrical Engineering, Construction and Development, Finance, and International School of Technology and Management. FCU offers 37 undergraduate programs, 41 master’s degree programs, and 13 PhD programs that accept international student applications.

2. For course requirements, please contact the academic program directly (FCU telephone number: +886-4-2451-7250).

3. Admissions Quota

<table>
<thead>
<tr>
<th>Degree</th>
<th>Bachelor’s</th>
<th>Master’s</th>
<th>PhD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programs Taught in English</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Program of International Business Administration (BIBA)</td>
<td>50</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>International MBA (IMBA)</td>
<td>—</td>
<td>30</td>
<td>—</td>
</tr>
<tr>
<td>Other Programs</td>
<td>335</td>
<td>52</td>
<td>15</td>
</tr>
<tr>
<td>Admissions Quota</td>
<td>385</td>
<td>82</td>
<td>15</td>
</tr>
</tbody>
</table>

4. Additional required documents for individual programs are listed below:
# A. Programs Taught in English

## College of Business

### Bachelor’s Program of International Business Administration

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography. &lt;br&gt; 2. Non-native English speakers are required to submit the results of an English proficiency test (TOEFL, TOEIC, IELTS, etc.). &lt;br&gt; 3. Any supplementary materials helpful for your application. &lt;br&gt; Notes: 1. BIBA’s common required business courses and professional elective courses are taught in English.</td>
<td>Fall semester only</td>
</tr>
</tbody>
</table>

Website: [http://www.biba.fcu.edu.tw](http://www.biba.fcu.edu.tw)  <br> E-mail: [biba@fcu.edu.tw](mailto:biba@fcu.edu.tw)  <br> Phone: +886-4-24517250 ext.6604

## International School of Technology and Management

### International MBA

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s</td>
<td>1. Autobiography. &lt;br&gt; 2. Study plan. &lt;br&gt; 3. Non-native English speakers are required to submit the results of an English proficiency test (TOEFL, TOEIC, IELTS, etc.). &lt;br&gt; 4. Any supplementary materials helpful for your application.</td>
<td>Fall semester only</td>
</tr>
</tbody>
</table>

Website: [http://www.imba.fcu.edu.tw](http://www.imba.fcu.edu.tw)  <br> E-mail: [imba@fcu.edu.tw](mailto:imba@fcu.edu.tw)  <br> Phone: +886-4-24517250 ext.6605

## College of Construction and Development

### Ph.D. Program of Civil and Hydraulic Engineering—International program of Geoinformatics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>

Website: [http://www.gche.fcu.edu.tw](http://www.gche.fcu.edu.tw)  <br> E-mail: [slee@fcu.edu.tw](mailto:slee@fcu.edu.tw)  <br> Phone: +886-4-24517250 ext.3252
### College of Engineering

#### Department of Chemical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Autobiography and study plan.  
          2. Thesis (for applicants with a master’s degree).  
          3. Publications including research papers, books, patents, etc.  
          4. Any supplementary materials helpful for your application. | Fall semester only |

Website: [http://www.che.fcu.edu.tw](http://www.che.fcu.edu.tw)  
E-mail: che@fcu.edu.tw  
Phone: +886-4-24517250 ext.3651

### Department of Fiber and Composite Materials

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Autobiography and study plan.  
          2. Thesis (for applicants with a master’s degree).  
          3. Publications including research papers, books, patents, etc.  
          4. Any supplementary materials helpful for your application. | Fall semester  
          Spring semester |

Website: [http://www.fcm.fcu.edu.tw](http://www.fcm.fcu.edu.tw)  
E-mail: fcm@fcu.edu.tw  
Phone: +886-4-24517250 ext.3408
### PhD Program of Mechanical and Aeronautical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>1. Thesis (for applicants with a master’s degree).</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>2. Autobiography.</td>
<td>Spring semester</td>
</tr>
<tr>
<td></td>
<td>3. Study plan.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Publications including research papers, books, patents, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.mae.fcu.edu.tw](http://www.mae.fcu.edu.tw)  
E-mail: [mae@fcu.edu.tw](mailto:mae@fcu.edu.tw)  
Phone: +886-4-24517250 ext.3022

### Department of Industrial Engineering and Systems Management

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>1. Official transcripts of undergraduate and graduate programs.</td>
<td>Fall semester only</td>
</tr>
<tr>
<td></td>
<td>2. Curriculum vitae and research plan.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3. Master’s thesis, journal papers, technical reports, etc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.inde.fcu.edu.tw](http://www.inde.fcu.edu.tw)  
E-mail: [inde@fcu.edu.tw](mailto:inde@fcu.edu.tw)  
Phone: +886-4-24517250 ext.3603
### College of Business

#### Department of Economics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Official transcripts of undergraduate and graduate programs.  
2. Curriculum vitae and research plan.  
3. Master’s thesis, journal papers, technical reports, etc.  
5. Any supplementary materials helpful for your application. | Fall semester only |

Website: [http://www.econ.fcu.edu.tw](http://www.econ.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4471  
E-mail: mctseng@fcu.edu.tw

#### Department of Statistics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Official transcripts of undergraduate and graduate programs.  
2. Curriculum vitae and research plan.  
3. Master’s thesis, journal papers, technical reports, etc.  
5. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.stat.fcu.edu.tw](http://www.stat.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4401  
E-mail: stat@fcu.edu.tw
### PhD Program of Business

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Official transcripts of undergraduate and graduate programs.  
2. Curriculum vitae and research plan.  
3. Master’s thesis, journal papers, technical reports, etc.  
5. Any supplementary materials helpful for your application.  
Note: For the PhD Program of Business-Business Management, a minimum of three students must be registered for English-language courses. | Fall semester only |

Website: [http://www.bphd.fcu.edu.tw](http://www.bphd.fcu.edu.tw)  
E-mail: bphd@fcu.edu.tw

### Ph.D. Program of Finance

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional required documents</th>
<th>Open enrollment</th>
</tr>
</thead>
</table>
| PhD    | 1. Autobiography  
2. Master’s thesis and any other publications  
3. Study plan  
4. Any supplementary materials helpful for review | Fall semester only |

Website: [http://www.fphd.fcu.edu.tw](http://www.fphd.fcu.edu.tw)  
E-mail: fphd@fcu.edu.tw

Phone: +886-4-24517250 ext.4072  
Phone: +886-4-24517250 ext.6152
## College of Sciences

### Department of Environmental Engineering and Science

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>1. Autobiography (including a description of learning experience and motivation for application).&lt;br&gt;2. Master’s thesis and any other publications.&lt;br&gt;3. Study plan and research proposal.&lt;br&gt;4. Any supplementary materials helpful for your application.</td>
<td>Fall semester&lt;br&gt;Spring semester</td>
</tr>
</tbody>
</table>

Website: [http://www.ees.fcu.edu.tw](http://www.ees.fcu.edu.tw)  
E-mail: ees@fcu.edu.tw  
Phone: +886-4-24517250 ext.5203

### Department of Materials Science and Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application).&lt;br&gt;2. Study plan and research proposal.&lt;br&gt;3. Any supplementary materials helpful for your application.</td>
<td>Fall semester&lt;br&gt;Spring semester</td>
</tr>
<tr>
<td>PhD</td>
<td>1. Autobiography (including a description of learning experience and motivation for application).&lt;br&gt;2. Master’s thesis and any other publications.&lt;br&gt;3. Study plan and research proposal.&lt;br&gt;4. Any supplementary materials helpful for your application.</td>
<td>Fall semester&lt;br&gt;Spring semester</td>
</tr>
</tbody>
</table>

Website: [http://www.mse.fcu.edu.tw](http://www.mse.fcu.edu.tw)  
E-mail: mse@fcu.edu.tw  
Phone: +886-4-24517250 ext.5304
## B. Programs with Enough English-language Courses to Satisfy Graduation Requirements

### College of Humanities and Social Sciences

**Master's Program in English Studies, Department of Foreign Languages and Literature**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master's | 1. Certificate of English-language proficiency (e.g., TOEFL ITP 500, TOEFL iBT 65, TOEIC 725, or IELTS 5.0).  
2. Two English-language recommendation letters.  
3. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

### College of Information and Electrical Engineering

**PhD Program of Electrical and Communications Engineering**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD | 1. Autobiography.  
2. Study plan.  
3. Research proposal.  
5. Any supplementary materials helpful for your application (journal papers, publications, etc.). | Fall semester  
Spring semester |

Website: [http://www.gece.fcu.edu.tw](http://www.gece.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4992  
E-mail: siterng@fcu.edu.tw

### Department of Information Engineering and Computer Science

**PhD Program of Computer Science**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD | 1. Autobiography.  
2. Study plan.  
3. Research proposal.  
5. Any supplementary materials helpful for your application (papers, publications, etc.). | Fall semester  
Spring semester |

Website: [http://www.iecs.fcu.edu.tw](http://www.iecs.fcu.edu.tw)  
Phone: +886-4-24517250 ext.3705  
E-mail: cwkuo@fcu.edu.tw
### C. Programs Partly Taught in English

#### College of Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s   | 1. Autobiography.  
               2. Any supplementary materials helpful for your application.                                 | Fall semester  
               Spring semester                                               |
| Master’s     | 1. Autobiography and study plan.  
               2. Any supplementary materials helpful for your application.                                 | Fall semester  
               Spring semester                                               |

Website: [http://www.mcae.fcu.edu.tw](http://www.mcae.fcu.edu.tw)
E-mail: [mcae@fcu.edu.tw](mailto:mcae@fcu.edu.tw)

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s     | 1. Autobiography.  
               2. Study plan.  
               3. Any supplementary materials helpful for your application.                                 | Fall semester  
               Spring semester                                               |

Website: [http://www.aero.fcu.edu.tw](http://www.aero.fcu.edu.tw)
E-mail: [aero@fcu.edu.tw](mailto:aero@fcu.edu.tw)

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s     | 1. Autobiography.  
               2. Study plan.  
               3. Publications including research papers, books, patents, etc.  
               4. Any supplementary materials helpful for your application.                                 | Fall semester  
               Spring semester                                               |

Website: [http://www.gest.fcu.edu.tw](http://www.gest.fcu.edu.tw)
E-mail: [gest@fcu.edu.tw](mailto:gest@fcu.edu.tw)
### Department of Chemical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s | 1. Autobiography and study plan.  
2. Thesis (for applicants with a master’s degree).  
3. Publications including research papers, books, patents, etc.  
4. Any supplementary materials helpful for your application. | Fall semester Spring semester |
| PhD    | 1. Autobiography and study plan.  
2. Thesis (for applicants with a master’s degree).  
3. Publications including research papers, books, patents, etc.  
4. Any supplementary materials helpful for your application. | Spring semester only |

Website: [http://www.che.fcu.edu.tw](http://www.che.fcu.edu.tw)  
E-mail: che@fcu.edu.tw  
Phone: +886-4-24517250 ext.3651

### Master’s Program of Electro-acoustics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s | 1. Autobiography.  
2. Study plan.  
3. Any supplementary materials helpful for your application. | Fall semester Spring semester |

Website: [http://www.earmp.fcu.edu.tw](http://www.earmp.fcu.edu.tw)  
E-mail: earmp@fcu.edu.tw  
Phone: +886-4-24517250 ext.3492
C. Programs Partly Taught in English

College of Business

■ Master’s Program, Graduate Institute of Management of Technology

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s      | 1. Autobiography and curriculum vitae.  
2. Study plan.  
3. For non-native English speakers, a minimum TOEFL score of 500 (or IELTS score of 4.5) is required. Those with a degree from an English speaking country are exempt from this stipulation.  
4. Any supplementary materials helpful for your application. | Fall semester          |
|               |                                                                                                                                                                                                                                | Spring semester        |

Website: [http://www.mot.fcu.edu.tw](http://www.mot.fcu.edu.tw)  
E-mail: mot@fcu.edu.tw

■ Department of International Trade

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s      | 1. Autobiography.  
2. Study plan or research plan.  
3. Any supplementary materials helpful for your application.                                                                                                                                                                 | Fall semester          |
|               |                                                                                                                                                                                                                                | Spring semester        |

Website: [http://www.itra.fcu.edu.tw](http://www.itra.fcu.edu.tw)  
E-mail: itra@fcu.edu.tw

■ Department of Marketing

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s    | 1. Autobiography.  
2. Any supplementary materials helpful for your application.                                                                                                                                                                   | Fall semester          |
|               |                                                                                                                                                                                                                                | Spring semester        |

Website: [http://marketing.fcu.edu.tw](http://marketing.fcu.edu.tw)  
E-mail: mkt@fcu.edu.tw
## C. Programs Partly Taught in English

### Master’s Program, Graduate Institute of Financial and Economic Law

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s</td>
<td>1. Handwritten study plan (in Chinese).</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>3. Two references (please provide the name, address, telephone number, and e-mail address of each reference).</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.econlaw.fcu.edu.tw](http://www.econlaw.fcu.edu.tw)
E-mail: lwloe@fcuo.fc.edu.tw

### Department of Environmental Engineering and Science

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application).</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>2. Research proposal to identify appropriate research supervisor(s).</td>
<td>Spring semester</td>
</tr>
<tr>
<td></td>
<td>3. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.ees.fcu.edu.tw](http://www.ees.fcu.edu.tw)
E-mail: ees@fcu.edu.tw

Phone: +886-4-24517250 ext.5203
C. Programs Partly Taught in English

College of Humanities and Social Sciences

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s  | 1. Certificate of English proficiency (e.g., TOEFL ITP 450, TOEFL iBT 65, TOEIC 650, IELTS 5) or one recommendation letter from your English teacher.  
2. Autobiography (in English).  
3. Any supplementary materials helpful for your application. | Fall semester           
            |                                                                                                 | Spring semester         |

Website: [http://www.fll.fcu.edu.tw](http://www.fll.fcu.edu.tw)  
E-mail: [ycliang@fcu.edu.tw](mailto:ycliang@fcu.edu.tw)  
Phone: +886-4-24517250 ext.5602
C. Programs Partly Taught in English

**College of Information and Electrical Engineering**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
                 2. Any supplementary materials helpful for your application (recommendation letters, ranking information, etc.). | Fall semester only     |
| Master’s   | 1. Autobiography.  
                 2. Study plan.  
                 3. Research proposal.  
                 4. Any supplementary materials helpful for your application (papers, publications, etc.). | Fall semester Spring semester |

Website: [http://www.ece.fcu.edu.tw](http://www.ece.fcu.edu.tw)  
E-mail: ece@fcu.edu.tw

---

**Master’s Program of Biomedical Informatics and Biomedical Engineering**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s   | 1. Autobiography.  
                 2. Study plan.  
                 3. Research proposal.  
                 4. Any supplementary materials helpful for your application. | Fall semester Spring semester |

Website: [http://www.bmie.fcu.edu.tw](http://www.bmie.fcu.edu.tw)  
E-mail: siterng@fcu.edu.tw

---

**Department of Communications Engineering**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s   | 1. Autobiography.  
                 2. Study plan.  
                 3. Research proposal.  
                 4. Any supplementary materials helpful for your application. | Fall semester Spring semester |

Website: [http://www.ce.fcu.edu.tw](http://www.ce.fcu.edu.tw)  
E-mail: ce@fcu.edu.tw

Phone: +886-4-24517250 ext.4901  
Phone: +886-4-24517250 ext.3892  
Phone: +886-4-24517250 ext.4801
## C. Programs Partly Taught in English

### Department of Electrical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester only |
| Master’s | 1. Autobiography.  
2. Study plan.  
3. Research proposal.  
4. Any supplementary materials helpful for your application (papers, publications, etc.). | Fall semester Spring semester |

Website: [http://www.ee.fcu.edu.tw](http://www.ee.fcu.edu.tw)  
E-mail: ee@fcu.edu.tw  
Phone: +886-4-24517250 ext.3801

### Department of Information Engineering and Computer Science

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s | 1. Autobiography.  
2. Study plan.  
3. Research proposal.  
4. Any supplementary materials helpful for your application (papers, publications, etc.). | Fall semester Spring semester |

Website: [http://www.iecs.fcu.edu.tw](http://www.iecs.fcu.edu.tw)  
E-mail: cewkuo@fcu.edu.tw  
Phone: +886-4-24517250 ext.3705
### C. Programs Partly Taught in English

#### Department of Automatic Control Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application.                              | Fall semester only     |
| Master’s | 1. Autobiography.  
2. Study plan.  
3. Research proposal.  
4. Any supplementary materials helpful for your application (special topics research, etc.). | Fall semester Spring semester |

Website: [http://www.auto.fcu.edu.tw](http://www.auto.fcu.edu.tw)  
E-mail: auto@fcu.edu.tw  
Phone: +886-4-24517250 ext.3901

### College of Construction and Development

#### Department of Civil Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s | 1. Autobiography.  
2. Study plan or research proposal (in Chinese or English).  
3. Any supplementary materials helpful for your application. | Fall semester only     |

Website: [http://www.civil.fcu.edu.tw](http://www.civil.fcu.edu.tw)  
E-mail: ymchui@fcu.edu.tw  
Phone: +886-4-24517250 ext.3104

#### Department of Water Resources Engineering and Conservation

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s | 1. Autobiography.  
2. Study plan or research proposal (in Chinese or English).  
3. Any supplementary materials helpful for your application. | Fall semester only     |

Website: [http://www.wre.fcu.edu.tw](http://www.wre.fcu.edu.tw)  
E-mail: tsai.cs@fcu.edu.tw  
Phone: +886-4-24517250 ext.3202
### Master’s Program of Landscape and Recreation

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s| 1. Autobiography.  
2. Study plan or research proposal (in Chinese or English).  
3. Any supplementary materials helpful for your application.                                                  | Fall semester  
Spring semester |

Website: [http://www.glr.fcu.edu.tw](http://www.glr.fcu.edu.tw)  
E-mail: cjyang@fcu.edu.tw

### PhD Program of Civil and Hydraulic Engineering  
(Civil Engineering, Hydraulic Engineering, Resources Planning)

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| PhD    | 1. Thesis (for applicants with a master’s degree).  
2. Journal papers.  
5. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.gche.fcu.edu.tw](http://www.gche.fcu.edu.tw)  
E-mail: slee@fcu.edu.tw

Phone: +886-4-24517250 ext.3252
### D. Programs Taught in Chinese

**College of Engineering**

#### Department of Aerospace and Systems Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography.</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
<td>Spring semester</td>
</tr>
</tbody>
</table>

Website: [http://www.aero.fcu.edu.tw](http://www.aero.fcu.edu.tw)  
E-mail: [aero@fcu.edu.tw](mailto:aero@fcu.edu.tw)

#### Bachelor’s Program in Precision System Design

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography.</td>
<td>Fall semester only</td>
</tr>
<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
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</table>

Website: [http://www.psd.fcu.edu.tw](http://www.psd.fcu.edu.tw)  
E-mail: [kctai@fcu.edu.tw](mailto:kctai@fcu.edu.tw)

#### Department of Fiber and Composite Materials

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography.</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
<td>Spring semester</td>
</tr>
<tr>
<td>Master’s</td>
<td>1. Autobiography and study plan.</td>
<td>Fall semester</td>
</tr>
<tr>
<td></td>
<td>2. Publications including research papers, books, patents, etc.</td>
<td>Spring semester</td>
</tr>
<tr>
<td></td>
<td>3. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.fcm.fcu.edu.tw](http://www.fcm.fcu.edu.tw)  
E-mail: [fcm@fcu.edu.tw](mailto:fcm@fcu.edu.tw)
### Department of Industrial Engineering and Systems Management

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester only      |
| Master’s  | 1. Official transcripts of undergraduate and graduate programs.  
2. Any supplementary materials helpful for your application (study plan, autobiography, etc.). | Fall semester only      |

Website: [http://www.indc.fcu.edu.tw](http://www.indc.fcu.edu.tw)  
E-mail: inde@fcu.edu.tw  
Phone: +886-4-24517250 ext.3603

### Master’s Program in Creative Design

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Master’s  | 1. Autobiography.  
2. Study plan.  
3. Publications including research papers, books, patents, etc.  
4. Portfolio and any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.mpcd.fcu.edu.tw](http://www.mpcd.fcu.edu.tw)  
E-mail: ischang@fcuoa.fcu.edu.tw  
Phone: +886-4-24517250 ext. 3032

### Department of Chemical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.che.fcu.edu.tw](http://www.che.fcu.edu.tw)  
E-mail: che@fcu.edu.tw  
Phone: +886-4-24517250 ext.3651
# Programs Taught in Chinese

## College of Business

### Department of Accounting

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
                        2. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |
| Master’s  | 1. Autobiography.  
                        2. Study plan.  
                        3. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |

Website: [http://www.acct.fcu.edu.tw](http://www.acct.fcu.edu.tw)  
E-mail: acct@fcu.edu.tw  
Phone: +886-4-24517250 ext.4201

### Department of Business Administration

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
                        2. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |
                        3. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |

Website: [http://www.ba.fcu.edu.tw](http://www.ba.fcu.edu.tw)  
E-mail: ycchang@fcu.edu.tw  
Phone: +886-4-24517250 ext.4605

### Department of Cooperative Economics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
                        2. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |
| Master’s  | 1. Autobiography.  
                        2. Study plan.  
                        3. Any supplementary materials helpful for your application. | Fall semester  
                                                  Spring semester |

Website: [http://www.coop.fcu.edu.tw](http://www.coop.fcu.edu.tw)  
E-mail: gitain@fcu.edu.tw  
Phone: +886-4-24517250 ext.4354
## D. Programs Taught in Chinese

### Department of Economics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
2. Certificate of Chinese language proficiency.                                               | Fall semester  
Spring semester                                         |
3. Any supplementary materials helpful for your application.                                     | Fall semester  
Spring semester                                         |

Website: [http://www.econ.fcu.edu.tw](http://www.econ.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4471  
E-mail: mctseng@fcu.edu.tw

### Department of Statistics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application.                                      | Fall semester  
Spring semester                                         |
| Master’s   | 1. Autobiography.  
2. Study plan (specifying one of the following intended research areas: Applied Statistics and Quantitative Finance, Actuarial Science).  
3. Any supplementary materials helpful for your application.                                     | Fall semester  
Spring semester                                         |

Website: [http://www.stat.fcu.edu.tw](http://www.stat.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4401  
E-mail: stat@fcu.edu.tw

### Department of International Trade

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application.                                      | Fall semester  
Spring semester                                         |

Website: [http://www.itra.fcu.edu.tw](http://www.itra.fcu.edu.tw)  
Phone: +886-4-24517250 ext.4251  
E-mail: itra@fcu.edu.tw
# D. Programs Taught in Chinese

## Department of Public Finance

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |
| Master’s | 1. Autobiography.  
2. Study plan.  
3. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.pf.fcu.edu.tw](http://www.pf.fcu.edu.tw)  
E-mail: [pf@fcu.edu.tw](mailto:pf@fcu.edu.tw)  
Phone: +886-4-24517250 ext.4301
## College of Finance

### Department of Finance

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
2. Study plan.  
3. Any supplementary materials helpful for your application. | Fall semester only     |
2. Study plan.  
3. Any supplementary materials helpful for your application. | Fall semester only     |

Website: [http://www.fina.fcu.edu.tw](http://www.fina.fcu.edu.tw)  
E-mail: fina@fcu.edu.tw

### Department of Risk Management and Insurance

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
2. Any supplementary materials helpful for your application. | Fall semester Spring semester |
2. Study plan.  
3. Any supplementary materials helpful for your application. | Fall semester Spring semester |

Website: [http://www.rmi.fcu.edu.tw](http://www.rmi.fcu.edu.tw)  
E-mail: rmi@fcu.edu.tw

Phone: +886-4-24517250 ext.4151  
E-mail: fina@fcu.edu.tw

Phone: +886-4-24517250 ext.4121  
E-mail: rmi@fcu.edu.tw
### Bachelor's Program of Financial Engineering and Actuarial Science

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
2. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.bpfeas.fcu.edu.tw](http://www.bpfeas.fcu.edu.tw)  
E-mail: [bpfeas@fcu.edu.tw](mailto:bpfeas@fcu.edu.tw)
## Department of Applied Mathematics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
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<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application). 2. Any supplementary materials helpful for your application.</td>
<td>Fall semester  Spring semester</td>
</tr>
<tr>
<td>Master’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application). 2. Study plan and research proposal. 3. Any supplementary materials helpful for your application.</td>
<td>Fall semester</td>
</tr>
</tbody>
</table>

Website: [http://www.math.fcu.edu.tw](http://www.math.fcu.edu.tw)  
E-mail: apmath@fcu.edu.tw

## Department of Photonics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
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<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application). 2. Any supplementary materials helpful for your application.</td>
<td>Fall semester  Spring semester</td>
</tr>
<tr>
<td>Master’s</td>
<td>1. Autobiography (including a description of learning experience and motivation for application). 2. Study plan and research proposal. 3. Any supplementary materials helpful for your application.</td>
<td>Fall semester  Spring semester</td>
</tr>
</tbody>
</table>

Website: [http://www.photonics.fcu.edu.tw](http://www.photonics.fcu.edu.tw)  
E-mail: photonics@fcu.edu.tw
D. Programs Taught in Chinese

<table>
<thead>
<tr>
<th>Department of Environmental Engineering and Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
</tr>
</tbody>
</table>
| Bachelor’s | 1. Autobiography (including a description of learning experience and motivation for application).  
2. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |
| Website: [http://www.ees.fcu.edu.tw](http://www.ees.fcu.edu.tw) | Phone: +886-4-24517250 ext.5203 |
| E-mail: [ees@fcu.edu.tw](mailto:ees@fcu.edu.tw) |

<table>
<thead>
<tr>
<th>Department of Materials Science and Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Degree</td>
</tr>
</tbody>
</table>
| Bachelor’s | 1. Autobiography (including a description of learning experience and motivation for application).  
2. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |
| Website: [http://www.mse.fcu.edu.tw](http://www.mse.fcu.edu.tw) | Phone: +886-4-24517250 ext.5304 |
| E-mail: [mse@fcu.edu.tw](mailto:mse@fcu.edu.tw) |
# D. Programs Taught in Chinese

## College of Humanities and Social Sciences

### Department of Chinese Literature

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Chinese proficiency materials.  
3. Publications including research papers, books, patents, etc.  
4. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |
3. Study plan in Chinese (only for master’s degree applicants).  
4. Publications including research papers, books, patents, etc.  
5. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |
| PhD      | 1. Chinese proficiency materials.  
3. Research plan in Chinese (only for PhD degree applicants).  
4. Thesis (for applicants with a master’s degree).  
5. Publications including research papers, books, patents, etc.  
6. Any supplementary materials helpful for your application. | Fall semester  
Spring semester |

Website: [http://www.cl.fcu.edu.tw](http://www.cl.fcu.edu.tw)  
E-mail: cte@fcu.edu.tw

## Master’s Program, Graduate Institute of History and Historical Relics

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
3. Proof of basic Chinese reading, speaking, and writing abilities.  
4. Any supplementary materials helpful for your application. | Fall semester only    |

Website: [http://www.ghhr.fcu.edu.tw](http://www.ghhr.fcu.edu.tw)  
E-mail: hhtsai@fcu.edu.tw

Phone: +886-4-24517250 ext.5354
## D. Programs Taught in Chinese

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>3. Any supplementary materials helpful for your application.</td>
<td>Spring semester</td>
</tr>
</tbody>
</table>

Website: [http://www.gipp.fcu.edu.tw/](http://www.gipp.fcu.edu.tw/)  
E-mail: gipp@fcu.edu.tw  
Phone: +886-4-24517250 ext.5702
## College of Information and Electrical Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography (including study plan, in Chinese).</td>
<td>Fall semester only</td>
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<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
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</table>

Website: [http://www.hpiee.fcu.edu.tw](http://www.hpiee.fcu.edu.tw)  
E-mail: hpiee@fcu.edu.tw

### Honor Program, College of Information and Electrical Engineering

<table>
<thead>
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<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography (including study plan, in Chinese).</td>
<td>Fall semester only</td>
</tr>
<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
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</table>

Website: [http://www.ce.fcu.edu.tw](http://www.ce.fcu.edu.tw)  
E-mail: ce@fcu.edu.tw

### Department of Communications Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography.</td>
<td>Fall semester only</td>
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<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application.</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.ie.fcu.edu.tw](http://www.ie.fcu.edu.tw)  
E-mail: ce@fcu.edu.tw

### Department of Information Engineering and Computer Science

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography (including study plan, in Chinese).</td>
<td>Fall semester only</td>
</tr>
<tr>
<td></td>
<td>2. Any supplementary materials helpful for your application (recommendation letters, ranking information, etc.).</td>
<td></td>
</tr>
</tbody>
</table>

Website: [http://www.iecs.fcu.edu.tw](http://www.iecs.fcu.edu.tw)  
E-mail: cwkuo@fcu.edu.tw

Phone: +886-4-24517250 ext.4801
## D. Programs Taught in Chinese

### College of Construction and Development

#### Department of Civil Engineering

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester only      |

Website: [http://www.civil.fcu.edu.tw](http://www.civil.fcu.edu.tw)  
E-mail: ymchui@fcu.edu.tw  
Phone: +886-4-24517250 ext.3104

#### Department of Water Resources Engineering and Conservation

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester only      |

Website: [http://www.wre.fcu.edu.tw](http://www.wre.fcu.edu.tw)  
E-mail: tsaics@fcu.edu.tw  
Phone: +886-4-24517250 ext.3202

#### Department of Land Management

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s | 1. Autobiography.  
2. Any supplementary materials helpful for your application. | Fall semester only      |
| Master’s | 1. Autobiography.  
2. Study plan or research proposal (in Chinese or English).  
3. Any supplementary materials helpful for your application. | Fall semester only      |

Website: [http://www.lm.fcu.edu.tw](http://www.lm.fcu.edu.tw)  
E-mail: wjshiue@fcuoa.fcu.edu.tw  
Phone: +886-4-24517250 ext.4702
## D. Programs Taught in Chinese

### Department of Transportation Technology and Management

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography. 2. Any supplementary materials helpful for your application.</td>
<td>Fall semester only</td>
</tr>
<tr>
<td>Master’s</td>
<td>1. Autobiography. 2. Study plan or research proposal (in Chinese or English). 3. Any supplementary materials helpful for your application.</td>
<td>Fall semester only</td>
</tr>
</tbody>
</table>

Website: [http://www.ttm.fcu.edu.tw](http://www.ttm.fcu.edu.tw)  
E-mail: ttm@fcu.edu.tw  
Phone: +886-4-24517250 ext.4652

### Department of Urban Planning and Spatial Information

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
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<tbody>
<tr>
<td>Bachelor’s</td>
<td>1. Autobiography. 2. Any supplementary materials helpful for your application.</td>
<td>Fall semester only</td>
</tr>
<tr>
<td>Master’s</td>
<td>1. Autobiography. 2. Study plan or research proposal (in Chinese or English). 3. Any supplementary materials helpful for your application.</td>
<td>Fall semester only</td>
</tr>
</tbody>
</table>

Website: [http://www.up.fcu.edu.tw](http://www.up.fcu.edu.tw)  
E-mail: up@fcu.edu.tw  
Phone: +886-4-24517250 ext.3352, 3353
# Department of Architecture

<table>
<thead>
<tr>
<th>Degree</th>
<th>Additional Required Documents</th>
<th>Enrollment Semester(s)</th>
</tr>
</thead>
</table>
| Bachelor’s  | 1. Autobiography.  
              2. Any supplementary materials helpful for your application.                          | Fall semester only     |
| Master’s    | 1. Autobiography.  
              2. Study plan or research proposal (in Chinese or English).  
              3. Portfolio.  
              4. Any supplementary materials helpful for your application.                          | Fall semester only     |

Website: [http://www.arch.fcu.edu.tw](http://www.arch.fcu.edu.tw)  
E-mail: arch@fcu.edu.tw  
Phone: +886-4-24517250 ext.3303
### Application Checklist

Program: ________________________________________________________________

Degree Pursued: [ ] Bachelor’s  [ ] Master’s  [ ] PhD

Full name in Chinese: ____________________________________________________

Full name in English: ____________________________________________________

Telephone: ____________________ E-mail: ________________________________

☐ Fall 2015  ☐ Spring 2016

---

Required documents for application (Please place a check mark ✓ in the space provided.)

<table>
<thead>
<tr>
<th>Check(✓)</th>
<th>Items</th>
<th>Quantity</th>
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<tr>
<td>1.</td>
<td>Application Checklist.</td>
<td>1</td>
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<tr>
<td>2.</td>
<td>Completed Application Form.</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>Copy of passport (front page) or other equivalent verification of</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>nationality.</td>
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<tr>
<td>4.</td>
<td>Declaration.</td>
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<tr>
<td>5.</td>
<td>Letter or Authorization.</td>
<td>1</td>
</tr>
<tr>
<td>6.</td>
<td>Two letters of recommendation (only for master’s degree and PhD</td>
<td>2</td>
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<tr>
<td></td>
<td>programs).</td>
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<tr>
<td>7.</td>
<td>One photocopy of diploma (a notarized copy of the translation in</td>
<td>1</td>
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<td></td>
<td>English or Chinese is necessary if the original diploma is not in</td>
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<td>English or Chinese).</td>
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<td>8.</td>
<td>One photocopy of transcript (a notarized copy of the translation in</td>
<td>1</td>
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<tr>
<td></td>
<td>English or Chinese is necessary if the original transcript is not in</td>
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<td></td>
<td>English or Chinese).</td>
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</tr>
<tr>
<td>9.</td>
<td>Financial Statement.</td>
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<tr>
<td>10.</td>
<td>Certificate of Language Proficiency (if applicable).</td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td>Additional documents required by individual program (please specify).</td>
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<tr>
<td></td>
<td>a.</td>
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<td></td>
<td>b.</td>
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<td>c.</td>
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<td></td>
<td>d.</td>
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</tbody>
</table>

※No application documents will be returned. If required, please make copies for your records.
DECLARATION

1. I hereby attest that I am qualified to apply for admission as an international student under the “Regulations Regarding International Students Undertaking Studies in Taiwan” as promulgated by the Ministry of Education, Republic of China (R.O.C.).

2. I hereby attest that I fulfill one of the following conditions:

☐ At the time of application, I am holding foreign nationality and have never held R.O.C. nationality. Moreover, I do not have overseas Chinese student status.

☐ At the time of application, I am holding both foreign and R.O.C. nationalities but have never been registered as part of a household in Taiwan. Moreover, I have been living abroad continuously for more than 6 years, have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.

☐ I am holding foreign nationality and once had R.O.C. nationality but have not been registered as part of a household in Taiwan, as determined by the Ministry of Interior, for at least 8 years. I have been continuously living abroad for more than 6 years. Moreover, I have never studied as an overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the enrollment year.

☐ An applicant holding foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macau, has never been registered as part of a household in Taiwan and, at the time of application, has resided in Hong Kong, Macau, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations.

☐ An applicant who is a former citizen of Mainland China, currently holds a foreign nationality, has never been registered as part of a household in Taiwan and, at the time of application, has continuously resided overseas for no less than 6 years is qualified to apply for admission under these regulations.

3. The diploma granted by the educational institution I last attended is valid and has been awarded legally in the country where I graduated. The certificate is comparable to that which is awarded by certified schools in Taiwan.

4. All of the documents provided (including diploma, passport and other relevant documents, original or copy) are valid. Should any documents be found to be invalid or false, my admission to FCU will be revoked, and no proof of attendance will be issued.

5. At the time of registration, admitted applicants must provide the original academic degree diploma and transcripts. If the related certificates cannot be submitted on time, the admissions offer will be revoked.

6. I hereby certify that I did not complete a high school program in the R.O.C. under international student status, and I have never been expelled from any university or college in the R.O.C.

7. If there should be any discrepancy or contradiction between the Chinese and translated English versions, the Chinese version shall prevail.

I authorize Feng Chia University to verify the information provided above. If any document is found to be false after admission, I have no objection to being deprived of registered student status.

Applicant’s signature ________________________             Date _______________
Letter of Authorization

To Whom It May Concern:

I, __________________________________________________________ (English full name), ID No. _______________, Student ID No. _______________, hereby waive my rights under the Rights of Privacy Act and authorize the release of all information relevant to my academic record at

______________________________________________________________

______________________________________________________________

_______ (school name and full address) to Feng Chia University, located in Taichung, Taiwan.

I authorize this school to check my admission requirements, as well as to determine if my degree qualification was obtained by a distance learning program, Internet program, or from an associated college or validated course in ______________ (country) or overseas.

Signed,

_____________________________ (signature)

_____________________________ (date)
Financial Guarantee

I, ________________________, and the applicant, ________________________,
(Full Name) (Applicant’s name)

our relationship being ________________, hereby guarantee that the applicant's total living
and tuition expenses while attending Feng Chia University will be paid in full.

Submitted to
Feng Chia University Admissions Committee

Guarantor: ________________________
Passport (ARC) No.: ______________
Tel.: ________________________________
E-mail: _____________________________
Date: ________(Y)______(M)______(D)
Declaration of Non-Household Registration for
Feng Chia University International Applicants

I, ___________________________(print name), declare that I have never been registered to a household in Taiwan (ROC). If this statement is untrue, I accept that my admission, enrollment, or graduation status shall be disqualified without any dispute and that no graduation certificate shall be issued from the school.

* The following information is required for students whose parent(s) hold ROC citizenship.

Father’s Chinese Name: ___________________________ Date of Birth: ______________

Father’s ROC ID number: ______________________________

Mother’s Chinese Name: ___________________________ Date of Birth: ______________

Mother’s ROC ID number: ______________________________

Applicant’s Signature: ___________________________

Passport (ARC) No.: ___________________________

Phone: ______________________________

Email: ______________________________

Date: ___________ (Y) ________ (M) ______ (D)
## Autobiography

<table>
<thead>
<tr>
<th>Applicant</th>
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<table>
<thead>
<tr>
<th>Program</th>
<th>Degree Pursued</th>
</tr>
</thead>
</table>

In the following space, please write a statement of about 300 words either in Chinese or in English stating your background, motivations, study plan, and career plan after completion of your studies (use both sides if needed).
Study Plan

Applicant

Program  Degree Pursued

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# International Student Admissions Recommendation Form

To the referee:

This person is applying for admission to Feng Chia University. We would appreciate receiving your opinions regarding this applicant. Please feel free to add pages to make additional comments. We sincerely thank you for your time and effort.

Name of Applicant: ____________________________

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4. Other recommendations:

Referee’s Signature: ____________________________ Position: ____________________
Institution: ______________________________ Tel/E-mail: _______________________
Date: ___________________ Address: ____________________________________________

☐ May we contact you if we have additional questions? ☐ Yes ☐ No
☐ Please enclose this form in an envelope and sign your name over the flap of the sealed envelope.

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FROM

(Full Name in Chinese)

(Full Name in English)

(Address)

TO:

Admissions Section
Office of Academic Affairs
Feng Chia University
No.100 Wenhwa Rd., Seatwen, Taichung 40724
Taiwan, Republic of China

Application for Admission to the 2015 Fall Semester 2016 Spring Semester

Please attach this application cover sheet to the outside of the application package envelope, and send by registered mail or courier (DHL or FedEx is recommended for application packages mailed from overseas).

Application No.:

Program: __________________________ Date application submitted: ___________
Article 1: Feng Chia University (hereafter referred to as ‘FCU’) regulations regarding admissions of international students are promulgated in accordance with Article 6 of the Ministry of Education’s “Regulations Regarding International Students Undertaking Studies in Taiwan.”

Article 2: As defined in these regulations, 'international student' is any applicant with a foreign nationality who has never held nationality status from the Republic of China (hereafter referred to as ‘ROC’) and, at the time of application, does not possess overseas Chinese student status. An international student, as is defined in this article, is qualified to apply for admission at FCU under these regulations.

An individual of foreign nationality, pursuant to the following requirements, and who has at the time of application resided overseas continuously for no less than six years is also qualified to apply for admission under this regulation:

1. At the time of application an individual holds ROC nationality, but has never been registered as part of a household in Taiwan;

2. An individual who once held ROC nationality, but has forfeited this nationality and had their ROC nationality annulled by the Ministry of the Interior for a period of no less than eight years, may apply as an international student;

3. If the preceding two clauses are relevant to an applicant, than the applicant must not have studied in Taiwan as an overseas Chinese student and not received placement permission by the University Entrance Committee for Overseas Chinese Students in the current enrollment year.

According to the “Education Cooperation Framework Agreement,” a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth, is not subject to the limitations as prescribed in the preceding two paragraphs (after receiving approval from the authorized educational government agencies).

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated up to the starting date of the semester (February 1st or August 1st).

The term ‘overseas’ as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term ‘reside overseas continuously’ means that an individual has stayed in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supportive proof:
1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education (hereafter referred to as the ‘Ministry’);

2. Attended a Mandarin Chinese language center at a university/college of which international student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;

3. Exchange students, whose length of total exchange is less than 2 years; or

4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual who has both foreign and ROC nationalities and has applied for an Annulment of their ROC nationality before February 1st, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1st, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

Article 2-1: An applicant of foreign nationality, concurrently holding permanent residence status in Hong Kong or Macao, having no record of household registration in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than six years is qualified to apply for admission under these regulations.

The term ‘reside overseas continuously’ stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds foreign nationality, having no record of household registration in Taiwan, and at the time of application, has resided overseas continuously for no less than six years is qualified to apply for admission under these regulations.

The term ‘reside overseas continuously’ stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

The six year period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated up to the starting date of the semester (February 1st or August 1st).

The term ‘overseas’ as prescribed in Paragraph 5 in the previous Article shall apply to Paragraphs 1 through 4.

Article 3: International students who have graduated from a high school, college or university recognized by the Ministry of the ROC can apply for admission at FCU. International students with a foreign high school diploma are eligible to apply for undergraduate programs, with a Bachelor’s degree are eligible to apply for Master’s programs, and with a Master’s degree are eligible to apply for PhD programs.

Article 3-1: During the specified period set out by FCU, international students applying for admission are required to submit the following documents to the Office of Academic Affairs (Admissions). Those applicants that qualify through the review or screening process will be granted admission by the school.

1. Application Form.
2. Academic credentials:
A. Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.

B. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.

C. Academic credentials from other areas:
   i. Academic credentials earned at overseas Taiwanese schools or Taiwanese schools in Mainland China shall be regarded as the same as domestic schools with equivalent levels.
   ii. Academic credentials referred to in the preceding two items shall be subject to the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.” However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and verification by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.

3. Financial proof that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.

4. Additional required documents for individual programs or departments.

Article 4: Upon completion of an academic program in Taiwan, international students wishing to continue their studies, with the exception of Master’s or PhD program admission rules being determined by individual departments, all applications shall be handled in a manner identical to the admission procedures for local students.

Article 5: For each academic year, the admission quota allocated for international students at FCU shall be no more than ten percent of the total number of positions allocated for local students. If the admission quota allocated for local students have not been filled, FCU may fill the quota with international students according to the total number of designated yearly positions. The number of international students should be calculated into the total number of students and reported to the Ministry on a yearly basis.

The quotas for admission prescribed in Paragraph 1 do not include international students with a non-degree status.

Article 6: Admission of international students shall be handled in a fair, just and open manner. The FCU Admissions Committee is responsible for entrance procedures that outline the degree programs offered, the duration of study, admission quotas, qualifications and requirements, reviewing or screening methods, along with any related information.

Article 7: During the specified period set out by FCU, international students applying for admission are required to submit the following documents to the Office of Academic Affairs (Admissions). Those applicants that qualify through the review or screening process will be granted admission by the school.

1. Application Form.
2. Academic credentials:
   A. Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
   B. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
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3. Financial proof that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.

4. Additional required documents for individual programs or departments.

Article 8: An international student who has completed a bachelor’s or higher degree in Taiwan and applies for a Master’s program shall be exempt from the rules listed in Paragraph 1, Item 2 of Article 7, provided that a graduation certification and transcript for each consecutive semester issued from the school in Taiwan shall be enclosed.

International students who have graduated from private high schools, schools for international residents in Taiwan, or from bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit academic credentials and transcripts for each semester in order to apply for admission as set out in Article 7. Such applicants are exempt from Article 4 and Paragraph 1, Item 2 of Article 7.

Article 9: The Office of Academic Affairs will confirm that the international student’s application for admission is complete and examine academic qualifications. The application will then be sent to the appropriate department for a preliminary review, followed by confirmation by the relevant college committee. The application will then be sent to the FCU Admissions Committee for final review. Only those international students who meet the admission requirements will be admitted to FCU. The Office of Academic Affairs will notify accepted international students by mail.

Article 10: FCU is required to register the following international student information into the Ministry information management system: school enrollment date, school transfers, suspension or dismissal from school, as well as any change to or loss of student status.

Article 11: International students may not apply for programs at universities and colleges designed for returning education students, part-time Master’s programs, or programs which are restricted to night classes or weekend classes. International students who have obtained legal resident status in Taiwan, or are enrolled in a program ratified by the Ministry, are exempted from this Article.

Article 12: An international student that registers at a time that is not yet beyond one-third of the way through the first semester of the current school year shall register for the first semester. If the time has exceeded one-third of the way through the first semester of the current school year, the student shall register for the second semester or the next school year.
Article 13: So long as it does not compromise normal teaching routines, FCU may sign academic cooperative agreements with international schools and recruit international exchange students. FCU may apply the “Regulations Regarding Admissions of International Students” to accept international students as non-degree seeking students.

Article 14: In establishing special international student programs, as a result of international academic cooperative agreements or other special circumstances, FCU shall comply with the relevant provisions of the “Institution Development Scale and Regulations Governing Resource Allocation”, and shall be subject to approval from the Ministry.

Article 15: An international student who has been approved for a post-graduation internship may have his or her international student status extended for a maximum of one year.

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of their ROC nationality, will lose their international student status and shall be dismissed from FCU.

International students who are dismissed from FCU due to behavioral issues, poor academic performance or a conviction under the Criminal Code cannot reapply for admission under these regulations.

International students wishing to transfer to FCU from another university in Taiwan must comply with FCU’s transfer eligibility conditions and, in accordance with these regulations, apply for approval to transfer to the succeeding year of a bachelor’s degree program.

Article 16: International students shall pay the cost of school tuition fees. FCU shall provide funds for setting up scholarships or financial aid to encourage international students that are studying in Taiwan.

Article 17: The Office of Academic Affairs is responsible for admissions and enrollment management of international students; counseling, connection with the local culture, dormitory or homestay arrangements, advice on language and cultural study, and other matters are usually the responsibility of the Office of International Affairs.

International student activities or campus internationalization events will occasionally be held throughout the academic year in order to give local and international students an opportunity to meet and interact.

Article 18: At the time of registration, new international students shall present proof of a medical and injury insurance policy which is valid for at least 4 months from the date the student enters Taiwan. Current students shall present written proof that they have joined Taiwan’s National Health Insurance Plan.

The abovementioned written proof of insurance issued in a foreign country must be authenticated by an ROC overseas mission.

Article 19: If it is proven, upon investigation, that an international student violated the “Employment Services Act,” FCU shall immediately handle the case in accordance with its relevant laws and regulations.
Article 20: In the event that an international student discontinues his or her schooling or loses his or her student status for any reason, FCU must notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the Service Center of the National Immigration Agency, and the Ministry of the Interior. Copies of these notifications must be sent to the Ministry.

Article 21: Any matter omitted or left out in the above mentioned regulations, shall be handled in accordance with the Ministry’s “Regulations Regarding International Students Undertaking Studies in Taiwan” and any relevant FCU regulation or law.

Article 22: These regulations were passed during an Admissions Committee meeting, and ratified by the Ministry. Revisions shall be handled in the same manner.
Article 1: These guidelines were formulated to encourage and assist outstanding overseas Chinese and international students to enroll at Feng Chia University (hereafter referred to as ‘FCU’).

Article 2: “Overseas Chinese students” are defined as overseas Chinese students and students from Hong Kong and Macau who have been granted admission to an undergraduate, Master’s or doctoral degree program at FCU by the University Entrance Committee for Overseas Chinese Students, as well as overseas Chinese students that were directly recruited by FCU. Overseas Chinese student status shall be established by the Overseas Compatriot Affairs Commission. Hong Kong and Macau student status shall be established by the Ministry of Education.

International students are defined in accordance with Articles 2 and 3 of the Ministry of Education’s “Regulations Regarding International Students Undertaking Studies in Taiwan.”

Article 3: This scholarship/financial aid scheme is offered to overseas Chinese and international students for up to four academic years (up to five academic years for those enrolled in the Department of Architecture undergraduate program) for undergraduate degree programs and up to two academic years for Master’s degree and doctoral degree programs.

Article 4: Scholarship/Financial Aid Types, Decisions, and Issuance are as follows:

Three types of scholarships/financial aid are provided: admission awards, scholarships, and continuation of financial aid. The Office of Academic Affairs, Office of Student Affairs, Office of International Affairs, colleges and other related units shall form a scholarship application review committee to review scholarship applications. The number of recipients and amounts awarded shall be determined according to the annual budget. Scholarship decisions shall be announced each semester before the registration deadline.

Scholarships/financial aid, for the full amount of tuition and miscellaneous expenses or half the amount of tuition and miscellaneous expenses, are issued in two installments, one per semester. Scholarship funds are deposited directly into recipient bank accounts in March and October.
Article 5: Application Procedures are as follows:

Once overseas Chinese students have been accepted for admission by the University Entrance Committee for Overseas Chinese Students, or recruited directly by FCU, they shall submit an admission award/scholarship application form to the Office of Academic Affairs. From the second academic year, applications for a continuation of financial aid shall be submitted to the Office of International Affairs before the announced deadline.

International students shall submit an admission award/scholarship application in conjunction with the application for admission to the Office of Academic Affairs. From the second academic year, applications for a continuation of financial aid shall be submitted to the Office of International Affairs before the announced deadline.

Article 6: Admission award/scholarship application criteria for the first academic year are as follows:

A. For overseas Chinese students admitted to undergraduate degree programs and applying for admission awards/scholarships, scholarship decisions for the first academic year shall be decided based on grades achieved for the academic year prior to admission by the University Entrance Committee for Overseas Chinese Students; first year scholarship decisions for students directly recruited by FCU shall be decided based on grades achieved in previous program(s) for the academic year prior to admission. For Master’s and doctoral degree students applying for admission awards/scholarships for the first academic year, scholarship decisions will be based on grades achieved in previous program(s) and other supplemental documents that indicate the student’s potential.

B. For international students admitted to undergraduate, Master’s or doctoral degree programs and applying for admission awards/scholarships, scholarship decisions for the first academic year shall be based on grades achieved in previous program(s) and other supplemental documents that indicate the student’s potential.

Application criteria for a continuation of financial aid are as follows:

A. Overseas Chinese students enrolled in undergraduate programs shall have earned an average score of seventy or higher in courses during the previous academic year and a ranking in the top fifty percent of their class, as well as a conduct score of eighty or higher. Overseas Chinese students enrolled in Master’s or doctoral degree programs shall have earned an average score of eighty or higher in courses and a conduct score of eighty or higher during the previous academic year.

B. International students enrolled in undergraduate programs shall have earned an average score of sixty-five or higher in courses during the previous academic year and a ranking in the top sixty percent of their class, as well as a conduct score of eighty or higher. International students enrolled in Master’s or doctoral degree programs shall have earned an average score of seventy-five or higher in courses and a conduct score of eighty or higher during the previous academic year.
For the aforementioned items, Master’s and PhD students applying for a continuation of financial aid should include other materials that are beneficial to the application procedures.

Students applying for admission awards/scholarships and a continuation of financial aid must complete the work permit application procedures within each semester’s work permit application period set by the Office of International Affairs.

Article 7: Students who meet the aforementioned scholarship application criteria for the first academic year may submit an application for an admission award/scholarship. Following a decision by the scholarship application review committee, scholarships/financial aid will be issued to recipients who have completed registration and course selection procedures for the academic year for which the scholarship/financial aid is awarded.

Students who meet the aforementioned scholarship application criteria for admission award/scholarship or continuation of financial aid may submit an application for scholarship/financial aid. Following a decision by the scholarship application review committee, scholarships/financial aid will be issued to recipients who have completed registration and course selection procedures, and who have been issued with a work permit, for the academic year for which the scholarship/financial aid is awarded.

Students who have not yet been issued with a work permit must cancel the current semester’s admission award/scholarship or continuation of financial aid award criteria, and furthermore, cannot apply to retain the financial aid criteria.

For students applying to transfer departments, the amount issued by his or her financial aid shall be calculated in accordance with the standards for transferring tuition and miscellaneous fees.

Article 8: International students desiring to apply for this scholarship/financial aid scheme shall first apply for the Taiwan Scholarship offered by the Taiwan government through the Taiwan overseas mission or representative office in their country of origin (unless the Taiwan Scholarship is not offered in that country). If it is not possible to receive or apply for the Taiwan Scholarship, students may apply for this scholarship/financial aid if they meet the requirements. International students who have received the Taiwan Scholarship may not apply for this scholarship/financial aid.

Article 8-1: In accordance with the guidelines of individual departments, those students who receive admission awards/scholarships or continuation of financial aid may be required to engage in work, assistance, or research that is relevant to the department; those who receive the full tuition and miscellaneous fees scholarship will be required to work eight hours per week; those who receive half the cost of tuition and miscellaneous fees scholarship will be required to work four hours per week. Each college will use their own procedures to enforce the scholarship/financial aid rules.
Article 9: For students who meet the criteria for this scholarship/financial aid but have not completed registration procedures or applied for admission deferral or pre-enrollment leave for the academic year in which they are to receive the scholarship/financial aid, the scholarship/financial aid decision shall be revoked. Students who apply for leave following enrollment will not be allowed to continue to receive scholarship funds from the starting date of the approved leave period. Students returning to FCU following an approved leave forfeit scholarship/financial aid eligibility and may not re-apply for this scholarship/financial aid.

Article 10: If it is found that a scholarship/financial aid recipient has falsified any information on his/her scholarship/financial aid application, the scholarship/financial aid decision shall be revoked. Any scholarship funds received by the recipient shall be returned.

Article 11: These guidelines were adopted during an administrative affairs meeting, ratified by the president of FCU, and promulgated. Revisions shall be handled in the same manner.

Article 12: In the event that the meaning, connotation, or interpretation expressed in these English-language guidelines differ from the original Chinese-language version, the Chinese-language version shall be taken to be correct and true.